Guide for Authors

Please follow the instructions below carefully to ensure that the review and publication of your paper is quick and efficient. The notes may be copied freely. They can also be found at www.MedicalVeritas.com.

Submissions
Please submit your manuscript to the Manuscript Department mentioned below. Contributions meeting the following conditions will be considered for publication:

- Original, high quality research papers (preferably no more than 20 double-spaced manuscript pages including tables and illustrations).
- Editorials (no more than 5 double-spaced manuscript pages).
- Rapid Reviews for quick publication (no more than 10 double-spaced manuscript pages including tables and figures).
- Review Articles - usually invited by the Reviews Editor - Letters and Reports, Book Reviews, Conference Reports and a Calendar of upcoming events. Contributions of this type should be sent to the Editor.
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Manuscript Department
Please turn in your manuscript via mail or e-mail attachment to:
Gary S. Goldman, Ph.D., P.O. Box 847, Pearblossom, CA 93553
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Review Process
All contributions will be read by two or more referees to ensure accuracy as well as relevance, thus revisions to the script may be required. On acceptance the contributions will be subject to editorial adaptations to fit the in-house style. When a manuscript is returned for revision prior to final acceptance, the author must submit the revised version as soon as possible after having received the referee's reports.

Suggestions for Potential Reviewers
Authors are invited to provide the names, addresses, phone numbers and e-mail addresses of up to six potential reviewers. Persons who have contributed to the manuscripts being submitted or who have cooperated recently with the authors are not appropriate. The Editors may or may not take their suggestions into account during the review process.

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Preparation of Manuscripts
Manuscripts are to be written in clear and concise English. Authors whose native tongue is not English are assured that in-house editorial attention to their contributions will improve clarity and gain the approval of our readers. Four copies of each article are required, typed on one side of an 8-1/2" x 11" or A4 page only, double-spaced (including the abstract and references) and with 1" margins. Please number each page. Authors should ensure that all manuscripts (whether original or revised) are accurately typed before final submission. Manuscripts will be returned to the authors with a set of instructions if they are not presented according to the “Notes for Authors.” If possible, please submit an electronic version of your manuscript to the Manuscript Department as an attachment.

Arrangement of Your Submission
You should arrange your submission in the following order:
1. Title, author's name, affiliation, full postal address, telephone and fax numbers and e-mail address. Affiliation and addresses of co-authors should be clearly indicated. The title should be short, specific and informative.
2. A self-contained abstract of approximately 100 to 200 words (on a separate sheet of paper) in a single paragraph outlining the purpose, scope and conclusions of the paper; and three keywords for indexing purposes.
3. The text, suitably divided under headings.
4. Acknowledgements (if any).
5. References (double-spaced, and following the journal’s style).
6. Appendix (if any).
7. Tables (each on a separate page).
8. Captions to illustrations (grouped on a separate sheet or sheets).
9. Each illustration should be on a separate page, numbered and clearly labeled with the title of the publication and the author's name.

Style of Text
Organize your manuscript in the clearest and simplest way possible. The text should usually follow the standard sequence of Introduction, Materials and Method, Results and Discussion (and Conclusion). Headings and subheadings for different sections of the paper should be clearly indicated and numbered 1., 2., 2.1, etc. Ensure that all figures and tables are mentioned in the text, and that all references are cited in numerical order. Note that trade names should begin with capital letters.

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explanatory footnote the first time it is used in the text to help the refer- rees, editors and readers. It is also helpful to identify Greek symbols by name in the margin the first time they appear. Abbreviations and acronyms should only be used for unwieldy terms and names that occur frequently in the manuscript. Abbreviations should be used consistently throughout the text, and must be written out when first used.

Mathematical and Technical Setting
Discussion of detailed mathematics should be placed in an appendix. Equations and formulas should be typewritten wherever possible. Equations should be numbered consecutively with Arabic numerals in parentheses on the right hand side of the page. Special symbols should be identified in the margin, and the meaning of all symbols should be explained in the text where they first occur. If you use several symbols, a list of definitions (not necessarily for publication) will help the editor. Type or mark mathematical equations exactly as they should appear in print. The journal’s style for letter symbols is as follows: variables, italic type (indicated by underlining), constants, roman type, matrices and vectors, bold type.

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Tables should be numbered consecutively in Arabic numerals, and given a suitable caption. All table columns should have an explanatory heading, and where appropriate, units of measurement. Footnotes to the tables should be typed below the table and referred to in superscript. Tables should not duplicate results presented elsewhere in the manuscript, e.g. in graphs.

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All graphs, photographs, diagrams and other drawings (including chemical structures) should be referred to as figures, and numbered consecutively in Arabic numerals. All illustrations must be clearly labeled with the title of the journal, the author's name and the number of the figure. Wherever possible figures should fit into one column so it can be photographically reduced in size, so please ensure that lines and labeling are sufficiently large to allow for any reduction. Please ensure that all artwork complies with these requirements. Please also ensure that all of the illustrations in the paper are consistent in quality and style.

A table is usually more effective for recording data than a graph or a paragraph of text.

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